

Citadel Park School Parent Association

April 8th, 2026, 6:55pm

In Person and Microsoft Teams

MINUTES

Present - In Person

C. Edwards, Principal	M. Singh, Secretary	Jill W., Events Coordinator
A. Bates-Church, A.P.	Chantell G., Social Coordinator	A. Gadhoke, Treasurer
A. Lawrence, Fun Lunch	Jenna L.	Brian

Present - Online

C. Ditto, Chair	Felicia Y., Key Communicator	Wahita
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1. **Call to Order and Welcome** - Meeting called to order at 6:55pm by C. Ditto.

1. **Review of the Agenda** – Motion: *to approve the agenda as presented (or as amended)*. Moved by A. Lawrence, seconded by Chantell G., **CARRIED**.

2. **Approval of the Minutes** – Motion: *to approve the minutes of the meeting held on Feb 18th, 2026, as presented (or as amended)*. Moved by Jill W., seconded by Jenna L., **CARRIED**.

3. **School and Committee Reports - Events**
 - A. Playground Committee
 - a. Aim is for 7 members on the committee
 - b. We have about 7 years before the playground is at the end of its life.
 - c. Three identified roles specific to the Playground only
 - i. Fundraising Lead
 - ii. Communication Lead
 - iii. Grant Lead
 - d. We may need to consider the fence requirements in future

- e. Will create a website for the Playground as well as FB and IG pages to keep the community updated.
- f. Possible communication methods for planning are Teams and Slack
- g. New Logo possibilities for the playground – will post them at the Movie night for parental input
- h. Fundraising ideas to get it started – Bottle Drive with a trailer to fill from Royal Oak Depot, Krispy Kreme, Rain Barrels, Spare Change drive at the movie night.

B. Parents Night

- a. 11 people came to the night
- b. Motion: *to pay Lindsey B. \$500 for the Parents Night presentation.* Moved by Jill W., seconded by A. Lawrence, **CARRIED.**

C. April Movie Night – April 23

- i. Movie – Bad Guys 2
- ii. We already have more than eound volunteers signed up for it
- iii. Considering advertising on SMART Board with the AGM positions
- iv. Healthy Hunger being used for ticket sales – 42 tickets and 22 snack packs sold so far.
- v. Will do up letters to request donations from surrounding businesses
- vi. Motion: *Approval to spend up to \$800 for the movie night.* Moved by A. Lawrence, seconded by Chantell, **CARRIED.**

D. Sports Day

- a. Will happen at the end of the school year and will need many volunteers

E. Fun Lunch

- a. Two more fun lunches and 2 more popcorn days
- b. Looking for volunteers for May Fun Lunch

**** Parents **MUST opt-in** to receive fun lunch/fundraising emails due to CASL regulations on advertising****

F. Social Media and Volunteer

- a. No updates
- b. we can be found at @citadelparkparent

G. Spending Plan

- a. Due to provincial funding for the new curriculum, the school moved some areas of allocated funds to residencies.
- b. A mobile stage has been found and is approx \$12,000 and school is looking to get it with casino funds

- c. Next big Purchase is likely to be a new sound system

4. Treasurers Report - Gaming Funds

- A. Currently have \$88,679.84 in gaming funds
 - a. From Feb 7th to Mar 7th we reimbursed the school \$616 for various learning materials.

Non-Gaming Funds

- A. As of March 7, 2026 we have \$4,154.91 in our bank account – not including the Healthy Hunger cheque from the dance.
- B. Healthy Hunger ticket sales were \$1,338.67.
- C. Dance expenses reimbursed to Jill and Chantell were \$678
- D. Movie night expenses reimbursed to Jill was \$754

5. Key Dates

Meetings: May 6th and June 11th (AGM)

- 6. **Next Meeting** – The next meeting will be on May 6th 2026, at 7:00pm as a hybrid of in-person meeting and streaming on Microsoft Teams.

Adjourned – Meeting adjourned at 8:20pm

Notes prepared by M. Singh