

Citadel Park School Council

January 14<sup>th</sup>, 2025, 6:30pm

In Person and Online

**MINUTES**

**Present - In Person**

C. Edwards, Principal	Chantell G., Social Coordinator	Jill W., Events Coordinator
A. Bates-Church, A.P.	A. Leslie, Casino	A. Gadhoke, Treasurer
C. Ditto, Chair	M. Singh, Secretary	A. Lawrence

**Present - Online**

Joshua L.	Felicia Y.	Jenna L.
Melanie J.	N.J.	

1. **Call to Order and Welcome** - Meeting called to order at 6:32 pm by C. Ditto.
  
2. **Review of the Agenda** – Motion: *to approve the agenda as presented (or as amended)*. Moved by A. Lawrence seconded by A. Leslie., **CARRIED**.
  
3. **Approval of the Minutes** – Motion: *to approve the minutes of the meeting held on June 11<sup>th</sup>, 2025, as presented (or as amended)*. Moved by Chantell G., seconded by Jill W., **CARRIED**.
  
4. **School Report**, C. Edwards & A. Bates-Church
  - A. Digital Citizen Plan
    - a. Completed just before Christmas break, containing both Long Term and Short Term goals
    - b. Grades 3 – 5 will be getting the Admirable Use Policy
    - c. Will focus on vocabulary – Respectful, Informed, Involved, Balanced, Safe and Responsible.

- d. K – 5 will all focus on understanding what those words mean and specifically in relation to the use of technology.
- e. Password protection and identity – how to keep those secure and private.
- f. School Development plan will be shared to the school in February’s meeting

## 5. Committee Reports

### A. Key Communicator

- a. First meeting is next Wednesday, C. Ditto will participate in the meeting.

### B. Treasurer

- a. Will provide update in Parent Association Meeting

### C. Giving Tree

- a. Families received the gifts and were very appreciative
- b. Motion to approve the use of association funds in the amount of \$640 to purchase gift cards in support of the 2025 Giving Tree program, Moved by Felicia Y. seconded by Chantell G., **CARRIED.**

## 6. Key Dates

Meetings: Feb 18<sup>th</sup>, March 11<sup>th</sup> (parent night), April 9<sup>th</sup>, May 13<sup>th</sup> and June 11<sup>th</sup>.

- 7. **Next Meeting** – The next meeting will be on February 18<sup>th</sup> 2026, at 6:30pm as a hybrid of in-person meeting and streaming on Microsoft Teams.

- 8. **Adjourned** – Meeting adjourned at 6:45pm

Notes prepared by M. Singh