

Citadel Park School Council

June 11th, 2026, 6:30pm

In Person & Microsoft Teams

MINUTES

Present - In Person

C. Edwards, Principal	C. Ditto, Chair	F. Yap, Key Communicator
A. Bates-Church, A.P.	M. Singh, Secretary	A. Gadhoke, Treasurer
A. Lawrence, Fun Lunch Coordinator	B. Pew	Jenna L., Fundraising
Diane	Stefan W.	Jill W., Events

Present - Online

Larissa W.		
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1. **Call to Order and Welcome** - Meeting called to order at 6:34 pm by C. Ditto.

2. **Review of the Agenda** – Motion: *to approve the agenda as presented (or as amended)*. Moved by Jill W seconded by Jenna L., **CARRIED**.

3. **Approval of the Minutes** – Motion: *to approve the minutes of the meeting held on May 6th, 2026, as presented (or as amended)*. Moved by A. Lawrence, seconded by A. Gadhoke, **CARRIED**.

4. **School Report**, C. Edwards & A. Bates-Church
 - A. Staffing Update
 - a. Review of the Classroom Complexity from last meeting
 - b. Class Size Reduction Grant Teachers – Citadel has been given 3 extra teachers for Grades 2, 3 and 5
 - i. Not class size caps but benchmarks
 - ii. Must demonstrate class size reduction in core subjects for a portion of the day.

- iii. Will impact the spaces we have for use in the school, the library will be portioned into a classroom and library again. Also looking at converting the workroom and staff room if needed.
- iv. Kindergarten - 48 registered vs 59 projected
- v. Grade 1 - 75 registered vs 73 projected
- vi. Grade 2 - 81 registered vs 80 projected
- vii. Grade 3 - 82 registered vs 82 projected
- viii. Grade 4 - 91 registered vs 92 projected
- ix. Grade 5 - 109 registered vs 116 projected
 - 1. For Grade 5s, there will likely be 4 classes and 5 teachers as there is not enough space to make a 5th classroom for kids that size but there will be a second teacher in the class for some core subjects.
- c. It's currently unknown if this level of funding will continue long term.
- d. 749 open teaching positions at the moment so there is going to be a lot of movement within the CBE.
- e. June 18 – Switch Day where each grade will go to the next one up to see what it will be like next year, Grade 5's get to go back to Kindergarten.
- f. June 19 – Grade 5 Farewell
- g. June 24 – Sports Day – some volunteers are still needed.
 - i. Council will provide the treat for Sports Day
- h. Buffalos and Blank Page – Social Media Coordinator for CBE will interview a couple of students and it will be featured on the CBE website and social media pages.

B. Residencies

- a. Have booked:
 - i. Pulse Dance for 2 weeks
 - ii. Tennis for 2 weeks
- b. Looking at Rocks & Rings for this coming year as well though not booked yet – would also be 2 weeks.
- c. If we have all 3 – that will be about \$10,000 for them together.

C. Lost and Not Yet Found – school is looking for a volunteer to take, wash and donate the unclaimed items a couple of times a year.

D. Truth and Reconciliation Commitment – will be done in Fall 2026 so all new staff can be apart of the decision.

E. Tech Update:

- a. given notice that we have been allocated 29 more Crome books (should have about 150 Crome books and 30-40 iPad) but the school is looking to purchase a third Crome book cart
- b. Have requested another SMART board as there will now be more classrooms.
- c. Also looking into exchanging a TV we currently have for another SMART board

5. Committee Reports

A. Key Communicator

- a. COSC – focused on 3 areas
 - i. On last year of 3 year education plan
 - ii. Budget for next year
 - iii. Alberta School Council Learning App
- b. 137 million boost to CBE, increasing teacher numbers, decrease class sizes, help class complexity
- c. Yellow school bus fees increasing
- d. \$1.884 billion – more than 143,000 students
- e. \$1.61 billion – provincial funding
- f. Over the next 4-5 years, 21 new schools are opening
- g. School Council Engagement Grant – report on funding use must be submitted by Sept 30.
- h. Ward 2 Representative Jenny Regal would like to come to a meeting next year.

6. Elections

1. Motion: *to dissolve the current executive*. Moved by Jenna L., seconded by A. Lawrence, **CARRIED**.
2. Nominations
 1. Chair – Brian Pew – accepted - Moved by A. Lawrence, seconded by Jenna L., **CARRIED**.
 2. Treasurer – Ashvin Gadhoke – accepted - Moved by Jenna L., seconded by B. Pew, **CARRIED**.
 3. Secretary – Michelle Singh – accepted - Moved by A. Lawrence, seconded by Jenna L., **CARRIED**.

7. **Key Dates**

June 18 – Switch Day

June 19 – Grade 5 Farewell

June 24 – Sports Day

8. **Next Meeting** – The next meeting will be the first of the new school year on a date to be determined, at 6:30pm as a hybrid of in-person meeting and streaming on Microsoft Teams.

9. **Adjourned** – Meeting adjourned at 7:16pm

Notes prepared by M. Singh